



Republic of the Philippines
SANGGUNIANG PANLUNGSOD
City Government of Pasig

Ordinance No. 02
Series of 2019

AN ORDINANCE CREATING THE POSITION OF AN ACTION OFFICER TO HEAD THE LOCAL CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE, DEFINING ITS DUTIES AND FUNCTIONS, AND APPROPRIATING THE NECESSARY FUNDS THEREFOR, AND FOR OTHER PURPOSES.

Authored By: Councilor Gregorio P. Rupisan, Jr.
Co- Authored By: Councilors Rodrigo B. Asilo, Ferdinand A. Avis, Regino S. Balderrama, Orlando R. Benito, Rhichie Gerard T. Brown, Mario C. Concepcion, Jr., Rosalio D. Martires, Corazon M. Raymundo, Reynaldo R. San Buenaventura III, Wilfredo F. Sityar, LIGA Pres. Rigor J. Enriquez and SK Pres. Georgia Lynne P. Clemente

WHEREAS, Section 12 of Republic Act No. 10121, otherwise known as the Philippine Disaster Risk Reduction and Management Act of 2010, mandates that every city shall establish a Local Disaster Risk Reduction and Management Office (LDRRMO), which shall be responsible for setting the direction, development, implementation, and coordination of disaster risk management programs within their territorial jurisdiction;

WHEREAS, Ordinance No. 02, Series of 2015, entitled "An Ordinance Creating the Pasig City Disaster Risk Reduction and Management Office, Defining its Function and Prescribing Personnel Complement, Salary Grade, Qualifications, and Appropriating Funds Thereof", created the LDRRMO of the City of Pasig;

WHEREAS, to temporarily address the need of an Action Officer, the Honorable City Mayor Victor Maria Regis N. Sotto issued an Executive Order No. PCG-09, Series of 2019, appointing an Action Officer to be Head of the Local City Disaster Risk Reduction and Management Office, defining its functions and budgetary requirements for the salary, allowances, and other benefits;

WHEREAS, in the interest and exigency of service, there is now a need to create the regular plantilla position of an Action Officer to Head the Local City Disaster Risk Reduction and Management Office, who shall perform the duties and responsibilities mandated under RA 10121 and Ordinance No. 02, Series of 2015;

WHEREAS, pursuant to Section 458 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, the Sangguniang Panlungsod shall determine the positions, salaries, wages, allowances, and other emoluments and benefits of officials and employees paid wholly or mainly from city funds;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF PASIG, IN REGULAR SESSION DULY ASSEMBLED:

SECTION 1. CREATION. – There is hereby created a regular plantilla position of an ACTION OFFICER, to be appointed by the City Mayor, and who shall Head the Local City Disaster Risk Reduction and Management Office.



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SECTION 2. QUALIFICATIONS. – The qualifications of the newly created position shall be in consonance with the existing guidelines prescribed by the Civil Service Commission.

SECTION 3. DUTIES AND RESPONSIBILITIES. – The Action Officer shall, among others:

- (1) Design, program, and coordinate disaster risk reduction and management activities, consistent with the National Disaster Risk Reduction and Management Council's standards and guidelines;
- (2) Facilitate and support risk assessments and contingency planning activities at the local level;
- (3) Consolidate local disaster risk information which includes natural hazards, vulnerabilities, and climate change risks, and maintain a local risk map;
- (4) Organize and conduct training, orientation, and knowledge management activities, and disaster risk reduction and management at the local level;
- (5) Operate a multi-hazard early warning system, linked to disaster risk reduction, to provide accurate and timely advice to national or local emergency response organizations and to the general public, through diverse mass media, particularly radio, landline communications, and technologies for communication within rural communities;
- (6) Conduct continuous disaster monitoring and mobilize instrumentalities and entities of the LGUs, Civil Society Organizations (CSOs), private groups and organized volunteers, to utilize their facilities and resources for the protection and preservation of life and properties during emergencies in accordance with existing policies and procedures;
- (7) Identify, assess, and manage the hazards, vulnerabilities, and risks that may occur in the City of Pasig;
- (8) Develop, strengthen, and operationalize mechanisms for partnership or networking with the private sector, CSOs, and volunteer groups;
- (9) Take all necessary steps on a continuing basis to maintain, provide, or arrange the provision of, or to otherwise make available, suitably-trained and competent personnel for effective civil defence and disaster risk reduction and management in its area;



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- (10) Organize, train, equip, and supervise the local emergency response teams and the Accredited Community Disaster Volunteers, ensuring that humanitarian aid workers are equipped with basic skills to assist mothers to breastfeed;
- (11) Respond to and manage the adverse effects of emergencies and carry out recovery activities in the affected area, ensuring that there is an efficient mechanism for immediate delivery of food, shelter, and medical supplies for women and children, endeavour to create a special place where internally-displaced mothers can find help with breastfeeding, feed, and care for their babies and give support to each other;
- (12) Within the City of Pasig, promote and raise public awareness of and compliance with this Philippine Disaster Risk Reduction and Management Act of 2010 and legislative provisions relevant to the purpose of the said Act;
- (13) Establish linkage/network with other LGUs for disaster risk reduction and emergency response purposes;
- (14) Coordinate other disaster risk reduction and management activities;
- (15) Prepare and submit, through the PCDRRMC and the LDC, the report on the utilization of the LDRRMF and other dedicated disaster risk reduction and management resources to the local Commission on Audit (COA), copy furnished the regional director of the OCD and the Local Government Operations Officer of the DILG;
- (16) Represent the LDRRMO in the PCDRRMC, as a member; and
- (17) Act on other matters that may be authorized by the PCDRRMC.

SECTION 4. SALARY, ALLOWANCES, AND OTHER BENEFITS. – The salary of the ACTION OFFICER shall be equivalent to a Government Department Head, or a Salary Grade of SG-26. The ACTION OFFICER shall also be entitled to the payment of a monthly Representation and Transportation Allowance corresponding to the position pursuant to Department of Budget and Management (“DBM”) Local Budget Circular No. 103 dated 15 May 2013; provided that, no motor vehicle is assigned to them or reimbursement of any gasoline expenses for any official vehicle, otherwise, they shall no longer be entitled to the Commutable



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Representation Allowance for the month pursuant to Local Budget Circular No. 102 dated 17 January 2013; provided, further, that Commission on Audit Circular No. 2012-001 dated 14 June 2012 and DBM Local Budget Circular No. 2009-001 dated 27 March 2009 shall likewise apply.

SECTION 5. FUNDING. – The City shall allocate the funding corresponding to the salary grade of the newly created position.

SECTION 6. EFFECTIVITY. – This ordinance shall take upon its approval.

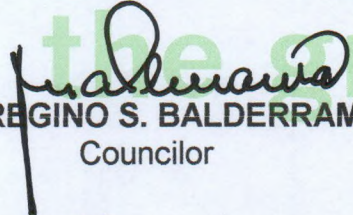
APPROVED, this 1st day of **August 2019** at Pasig City.

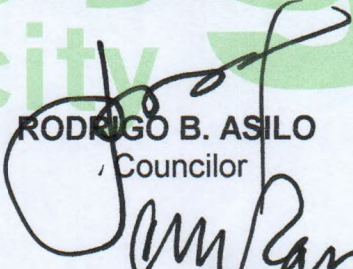

FERDINAND A. AVIS
Councilor

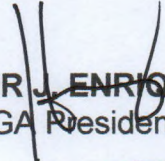

MARIO C. CONCEPCION, JR.
Councilor

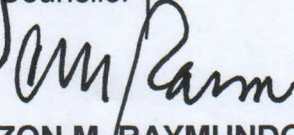

GREGORIO P. RUPISAN JR.
Councilor


ORLANDO R. BENITO
Councilor


REGINO S. BALDERRAMA
Councilor


RODRIGO B. ASILO
Councilor


RIGOR J. ENRIQUEZ
LIGA President


CORAZON M. RAYMUNDO
Councilor


GEORGIA LYNNE P. CLEMENTE
SK President


WILFREDO F. SITYAR
Councilor


ROSALIO D. MARTIRES
Councilor



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RHICHIE GERARD T. BROWN
Councilor
Minority Floor Leader

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REYNALDO R. SAN BUENAVENTURA III
Councilor
Majority Floor Leader

Attested by:

[Handwritten signature]
IYO CHRISTIAN C. BERNARDO
City Vice-Mayor
Presiding Officer

APPROVED:

[Handwritten signature]
VICTOR MA. REGIS N. SOTTO
City Mayor

Attested by:

[Handwritten signature]
LOIDA U. VILLANUEVA
Acting City Council Secretary

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